

# Fire Sprinkler – Project Manager

## Full job description

### Job Overview

We are seeking a motivated and detail-oriented project manager to lead our fire sprinkler division. In this role, you will be responsible for overseeing the installation, inspection, maintenance and repair of fire sprinkler systems across various construction and manufacturing sites. Your expertise will ensure that fire suppression systems operate flawlessly, safeguarding lives and property. This position offers an exciting opportunity to work with a skilled team dedicated to safety, precision, and excellence in fire protection services.

### Responsibilities

- Manage the full lifecycle of service projects, from initiation to final handover.
- Establish detailed project timelines, including labor hours, material procurement, and critical milestones.
- Conduct, or delegate, pre-installation site walks and surveys to verify project requirements, drawings, and scope.
- Ensure high-quality, professional execution of installations, repairs and system enhancements.
- Actively track project costs, including labor and materials, to ensure they remain within budget.
- Coordinate with accounting to ensure project-specific billing is accurate.
- Identify, estimate, and manage change orders to minimize scope creep and ensure profitability.
- Oversee the procurement of supplies, equipment, and tools necessary for the job.
- Schedule and assign technicians, apprentices, and subcontractors based on skill and project needs.
- Provide guidance to field teams for troubleshooting and diagnosing complex issues.
- Audit completed jobs to ensure compliance with company policies, fire codes, and contractual requirements.
- Enforce safety-first culture and ensure compliance with OSHA and local safety regulations.
- Ensure all work adheres to local building codes and Life Safety 101 standards.
- Maintain accurate project records, including submittals, permits, as-built drawings, and warranty documents.
- Act as the primary liaison between customers and the service team, providing regular updates on project progress.

## **Fire Sprinkler – Project Manager**

- Resolve customer problems, address complaints, and ensure high levels of client satisfaction.
- Provide progress reports to leadership, sales teams and customers.
- Provide training and education to building owners and occupants on the correct operation and ongoing maintenance of their fire sprinkler systems.

### **Skills/Requirements**

- Must have current RME-I license.
- Comprehensive knowledge and practical application of industry standards and applicable fire codes.
- Demonstrated ability to lead teams of pipefitters and service technicians across multiple projects simultaneously.
- Strong interpersonal, communication, and customer service skills.
- Proven ability to work autonomously with minimal supervision while also excelling as a collaborative team member.

Job Type: Full-time

Pay: DOE

Expected hours: 40 – 50 per week

Work Location: In person

Email your resume to [dave.paxton@zion.us](mailto:dave.paxton@zion.us)